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Dear Parents / Guardians

A strong partnership between parents and the child care centre is important as it has positive effects on our children's development during their years in a child care centre. We believe that the quality of this partnership is greatly enhanced when parents have access to appropriate information on child care matters. The Family Services Division is therefore pleased to publish this guide to assist you in the fostering of this parent-centre partnership, by providing information on common topics of concern when your child is admitted in a child care centre.

This guide serves as a practical resource on child care subsidy and operational matters including safety, health and hygiene, illnesses, and administrative matters such as the refund of deposits. In addition, the Annex in this guide also provides information on the relevant agencies and authorities you may approach for advice or assistance on specific matters related to child care.

Understanding each of our roles will help us work towards the best level of care and education for our children. We hope that you will find this guide useful as we continue to work hand in hand in the best interest of our children.

**Lee Kim Hua**

Director

Family Services Division

Ministry of Community Development, Youth and Sports

The Ministry licenses child care centres in Singapore under the Child Care Centres Act (Cap 37A) and Regulations. All child care centres are required to obtain a licence before commencing operations. This licence states the tenure for which the licence is valid and it should be displayed in the centre.

The Ministry conducts regular unannounced visits to ensure that child care centres meet acceptable standards of care in the following areas:

- Physical environment
- Safety, health, hygiene and nutrition
- Staff training, qualifications and requirements
- Programme and curriculum
- Administration

A licensing checklist is used to assess the quality and standard of care in the centres. A copy of the licensing checklist is given to all child care centres for self-evaluation as part of their efforts to upgrade the quality of care on an on-going basis. We also provide all centres with a copy of the “Good Practices Handbook”, which highlights commendable practices in all aspects of child care.

The Ministry strictly prohibits any form of inappropriate practices on children in child care centres. Appropriate action may be taken against any child care centre which contravenes the Child Care Centres Act and Regulations.

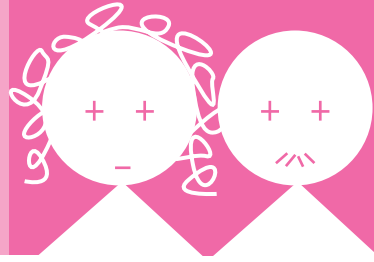


## Role of Child Care Centres

A child care centre has an important role in your child's developing years due to the length of time he spends in the centre. Significant developments in your child's physical, intellectual, emotional, social, aesthetics and creative domains occur while he is at the centre. Hence, child care centres are encouraged to maintain open channels of communication and develop frequent formal and informal interactions with parents.

They should also ensure that their rules and regulations are explicit and clearly explained to parents. Centres should employ staff who are appropriately trained and professional in their conduct. Overall, centres should ensure that good standards of care and education are in place.





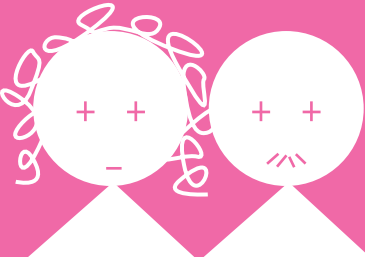
## Role of Parents

As parents, you too have important roles to play. Building a positive relationship with the staff of the child care centre is always in the best interest of your child. You may volunteer time and expertise in supporting the child care centre for various activities. These may include story telling, sharing sessions, craft work, participation in field trips, festive celebrations, seminars, talks, workshops... etc

This guide serves as a supplement to the centre's handbook which you would have received upon admitting your child in a child care centre. It is very important for you to familiarise yourself with the child care centre's handbook on rules and regulations and philosophy of care as it will assist you in understanding and knowing what to expect from the child care centre.

As supervisors and teachers in the child care centre are your child's primary caregivers, you are strongly encouraged to discuss or clarify any concerns you might have with them on matters relating to your child.





## Role of Parents

In conclusion, regular and open communication contributes to a successful partnership between parents and the child care centre your child is attending. Being aware of your responsibilities as parents and the roles of centre personnel will help you to better manage expectations and create a strong, healthy and supportive environment for your child.







## Administrative Matters

### **Q1. What is a child care centre's operating hours?**

Most child care centres open from 7.00am to 7.00pm from Mondays to Fridays and 7.00am to 2.00pm on Saturdays. Work place child care centres may follow the working hours of the respective organisations they are located in. Some workplace child care centres open from 7.30am, some close at 6.30pm or 7.30pm, while others may operate a 5-day week.

### **Q2. Is a child care centre allowed to close for additional days apart from the gazetted public holidays?**

A child care centre should be open throughout the year except on Sundays and gazetted public holidays. The child care centre may close for an additional 5 ½ days annually for activities such as staff training and development, workshops and spring cleaning. In addition, the centre can observe half-days on the eves of Christmas, New Year and Chinese New Year. However, the centre is required to give parents at least 2 months' notice prior to the closure.



### **Q3. Who will look after my child if he is not participating in the field trip organised by the child care centre?**

Child care centres may organise field trips as follow-up activities to extend children's learning experiences. Child care centres are required to arrange for programme staff to look after children who are unable to participate in field trips.

### **Behaviour Management**

### **Q1. I notice bruise marks on my child's arm when I arrive to fetch him home from the child care centre. The child care centre staff did not inform me about any incident. What action should I take?**

You should speak to your child's teacher immediately to find out how the bruises came about. Discuss with your child's teacher on some ways to prevent a repeat of the incident.





**Q2. My child is frequently bitten by a classmate. The centre's supervisor has already spoken to the classmate's mother but he continues to bite. What should I do?**

Raise your concern with your child's teachers or the centre's supervisor. You may request for the centre's action plan in handling this matter. The centre should also prepare an individual plan to help the other child curb his biting behaviour.

**Q3. I hear teachers shouting and screaming at the children in my child's centre very often. Who should I approach concerning such child management methods?**

Discuss with the centre's supervisor and clarify whether she is aware of this issue. Ask about the centre's child management methods. If the situation does not improve, approach the Ministry who will investigate accordingly.





### Financial Matters

**Q1. What should I do if the child care centre refuses to refund my child's deposit following my child's withdrawal from the centre?**

Child care centres are private business entities with their administrative policies on financial matters such as collection of child care fees, deposits and procedures for refunds. The Ministry does not intervene in any financial transactions or contracts signed between a child care centre and parents. Parents should read and understand the terms and conditions stated in the child care centre's handbook before they sign to agree to abide by them. Parents are advised to approach the child care centre directly for disputes on financial matters. However, should both parties fail to resolve the financial issue, either party may then choose to settle it at the Small Claims Tribunal.





**Q2. My child sustained an injury while in the child care centre. I decided to withdraw my child from the child care centre without giving the required one month's notice. As a result of this, the child care centre refused to refund my deposit. Can the Ministry assist?**

You are advised to settle issues regarding monetary refunds directly with the child care centre. The Ministry does not intervene in any financial disputes between the parents and centres.

**Q3. My child's centre has requested that I pay for the mattress, mattress covers and the uniforms etc. Do I have to pay for these?**

Child care centres may charge for items such as mattress, mattress covers and uniforms. These items may be brought home upon the child leaving the child care centre. They may also request that you purchase annual insurance coverage for the period that your child is admitted in the centre.





## Frequently Asked Questions

**Q4. Am I required to pay or provide the following items requested by the child care centre?**

- **Toiletries such as shampoo, liquid soap and tissue**
- **Stationery such as colour pencils / crayons**
- **Educational materials such as readers and story books**
- **For infants : diapers, milk powder**

Child care fees are inclusive of toiletries, stationery, activity sheets and readers. Parents may provide special toiletries for medical reasons. The provision of diapers and milk powder for infants / toddlers is usually discussed and agreed between the centre and the parents at the time of registration. In most centres, the parents provide the diapers and milk powder as individual infants have different needs.





**Q5. My child's centre has requested me to pay for the school fees termly instead of monthly. Is this an acceptable practice?**

Child care centres are required to collect child care fees on a monthly basis. Centres may make provision for other payment terms, for example, a bi-monthly fee or termly fee but parents must be given the option to pay fees on a monthly basis. All modes of payment must be stated clearly in their Parents' Handbook and parents may select any payment mode which suits their needs.





**Q6. I am from a low income family and I need financial assistance to pay for the child care fees. How should I apply?**

Families requiring child care services but are unable to afford the fees can apply through the child care centre for additional financial assistance under the Centre-Based Financial Assistance Scheme for Child Care (CFAC). You may wish to discuss your needs with the child care centre, which will apply for CFAC from the Community Development Council (CDC) on your behalf.

### Programme and Curriculum

**Q1. I notice that the centre does not have a fixed curriculum and I am concerned whether my child is well prepared for his formal education when he enters primary school.**

MCYS provides a broad curriculum framework for child care centres to develop the curriculum and programmes in line with their centre's philosophy of care. The curriculum focuses on the holistic development of a child and aims to optimize each child's potential. This approach allows for flexibility in establishing and delivering the pre-school programme.





In addition, a copy of the “Nurturing Early Learners: A Framework for a Kindergarten Curriculum in Singapore” issued by the Ministry of Education (MOE) in January 2003 is extended to child care centres. Centres are guided by the desired outcomes of pre-school education in this framework.

Any pre-school child attending a child care centre would receive a pre-school education of similar standing to MOE registered kindergarten to prepare him for primary school.

**Q2. My child is asked to participate in the centre’s optional speech and drama lessons. Is the centre allowed to conduct such lessons with extra charge?**

A child care centre may conduct optional programmes with extra charge in addition to its child care programme. However, it is important for the centre to assess the need, suitability and benefits of such programmes before implementing them. The centre has to adhere to the Ministry’s guidelines on the provision of optional programmes and parents have a choice to decide on their children’s participation. The normal child care programme should continue for children who are not participating in the optional programmes.



### **Q3. My child has learning difficulties and I am concerned that he cannot benefit from the child care programme.**

Some child care centres provide integrated child care programmes for children with learning difficulties so as to maximize their learning potential. The objective of an integrated programme is to help the child to be included into mainstream schooling. Parents who require such service should check with centres on their philosophy and programme. Parents may refer to [http://www.disability.org.sg/admin/download\\_files/ICCP.pdf](http://www.disability.org.sg/admin/download_files/ICCP.pdf), for a list of the centres providing integrated child care programme.

### **Safety, Health, Hygiene and Nutrition**

#### **Q1. My child had a high fever last night but it subsided this morning. Can I bring my child to the child care centre?**

Fever is usually a symptom of infection. It would be advisable to let the child rest at home until the fever has subsided completely.





**Q2. My child has recovered from Chicken Pox. Can I bring him back to the centre upon expiry of the medical certificate?**

A child who is diagnosed with infectious diseases such as Hand, Foot, Mouth Diseases (HFMD) or Chicken Pox should not attend classes in the child care centre until a registered medical practitioner certifies that the child may be permitted to return to the centre upon the expiry of the medical certificate.

**Q3. My child has been sick for the past few days. He is on medication and displays slight symptoms of cough and cold. The centre refuses to permit him to return unless I have a letter from a registered medical practitioner to prove that he is fit. What should I do?**

A letter from the registered medical practitioner certifying that your child is fit to return to the centre is required when your child is on medication. If a doctor is not prepared to certify that your child is fit to return to the centre, it is an indication that your child is still unwell and should rest at home. This is advisable because secondary infections could occur as your child's immune system is still weak.



## Frequently Asked Questions

### **Q4. I am concerned about the hygiene practices in my child's child care centre during the outbreak of HFMD. With whom can I discuss my concerns?**

Child care centres are required to adhere to the Ministry of Health's "Guidelines for the Prevention and Control of Infectious Diseases in Child Care Centres / Kindergartens / Pre-School Centres". You may discuss your specific concerns with the centre's supervisor. If no action is taken, you may contact the Child Care Centre Information Line at Tel: 1800-2585812. Our officer in charge of the child care centre will look into the matter and advise the centre accordingly.





**Q5. My child's child care centre has an outbreak of HFMD. At which point will the centre be instructed to close so that the outbreak can be stopped?**

Child care centres are required to inform MCYS and the Ministry of Health (MOH), once there are two or more cases of HFMD. Both Ministries monitor the outbreak of HFMD and other infectious diseases in child care centres closely. There are 2 possible types of closure of centres during an HFMD outbreak.

*1. Mandatory Closure*

Where the situation warrants a closure of a child care centre based on the strain of viruses and the number of cases, MOH will advise MCYS that the affected centre be closed to stop further transmission of the disease. Upon the advice of MOH, the Director of Family Services at MCYS will order the closure of the child care centre under the provisions of the Child Care Centres Regulations.





## Frequently Asked Questions

### 2. *Voluntary Closure*

Child care centres may consider voluntary closure if they perceive a need to do so. However, this is subject to all the parents' consent and the clearance from MCYS. MOH has advised that for a transmission to be stopped completely, the minimum closure period is 5 to 7 days. In view of this, some parents may not be able to find alternative care arrangements for their children. Child care centres are strongly encouraged to work with parents who may not be able to find alternative care arrangements. MCYS does not interfere on monetary issues such as refund of child care fees during a centre's closure.



Centres which choose voluntary closure would do thorough cleaning and disinfecting of their premises, equipment, materials and toys during the closure period.



**Q6. My child often comes home with mosquito bites. I have shared my concerns with the child care centre but I do not think they have taken any action. What can I do?**

You may follow up with the child care centre on the preventive measures it has taken to prevent mosquito breeding. Some of these measures include fogging, spraying insecticide at the beginning or end of the day, and applying mosquito repellent on your child. If the mosquito problem persists, the centre can approach the National Environment Agency (NEA) or the Town Council for advice and assistance.

**Q7. How will I know if the child care centre is serving nutritious food for my child's meals?**

The meals served in the centre should at least include breakfast, lunch and afternoon tea. The centre's weekly menu should be posted on the Parents' Notice Board for parents' information. All child care centres have been given a copy of the "Guide to Healthy Meals in Child Care Centres" which provides centres with resources and information on planning nutritionally balanced meals. Should your child have special dietary requirements, do discuss them with the centre's supervisor.



### Staff Matters

#### **Q1. What is the staff-child ratio stipulated by the Ministry?**

The minimum staff-child ratios during programme hours based on the children's ages are as follow:

18 months and below	1:5
Above 18 months to 30 months	1:8
Above 30 months to 3 years	1:12
Above 3 years to 4 years	1:15
Above 4 years to below 7 years	1:25

#### **Q2. How do I know if the staff taking care of my child is early childhood trained?**

The minimum level of training for all child care teachers is the Certificate in Pre-School Teaching. You may approach the centre's supervisor to discuss the staff's professional training status. Staff who are not trained at the Certificate in Pre-School Teaching level are child care assistants. They may help teachers in conducting activities and general supervision of children.





## Subsidy Matters

### Enhanced Subsidies for Centre-based Child Care

More child care centres will be set up over the next five years to provide quality and affordable child care options for working parents.

To better support Singaporeans who wish to have children and require centre-based care for them, the Government gives child care subsidies to parents of Singapore Citizen infants and children.

From 17 August 2008, the subsidy for centre-based child care will be raised from \$150 to a maximum of \$300, while the subsidy for centre-based infant care will be raised from \$400 to a maximum of \$600 per child per month. This applies to all Singaporean children.





**Q1. What are the government subsidies available if I place my infant/child in an infant/child care centre?**

Centre-based infant and child care subsidies are available for children enrolled in licensed child care centres. The subsidies help to keep fees affordable for parents.

- The infant care subsidy is available for Singapore Citizen infants aged 2 to 18 months,
- while the child care subsidy is available for Singapore Citizen children aged above 18 months to below 7 years.

The subsidies are given to working and non-working mothers/single fathers.

Subsidy rates are based on the programme type enrolled and the working status of the mother/single father. To qualify as a working mother, she must work for at least 56 hours per month.



Mothers who place their children in child care centres on flexible-care programmes will receive pro-rated subsidies based on the number of hours their children attend the centres.



#### *A) Infant Care Subsidy*

The maximum infant care subsidy per infant per month is \$600 for working mothers/single fathers and \$150 for non-working mothers/single fathers.

#### **Eligibility Criteria**

- Singapore Citizen infant aged 2 to 18 months enrolled in a licensed child care centre providing infant care services





Table 1: Infant Care Subsidy for Singaporean Infants aged 2 to 18 months

Infant Care Programme	Infant Care Subsidy (Per Month)	
	Working Mother	Non-Working Mother
Full-day Care	\$600	\$150
Half-day Care	\$300	\$150
<b>Flexible Care</b>		
12 hours to 24 hours per week	\$220	\$55
Above 24 hours to 36 hours per week	\$330	\$110
Above 36 hours to 48 hours per week	\$440	\$150
Above 48 hours per week	\$600	\$150



### *B) Child Care Subsidy*

The maximum child care subsidy per child per month is \$300 for working mothers/single fathers and \$150 for non-working mothers/single fathers.

#### **Eligibility Criteria**

- Singapore Citizen child aged above 18 months to below 7 years enrolled in a licensed child care centre





Table 2: Child Care Subsidy for Singaporean Children aged above 18 months to below 7 years old

Child Care Programme	Child Care Subsidy (Per Month)	
	Working Mother	Non-Working Mother
Full-day Care	\$300	\$150
Half-day Care	\$150	\$150
<b>Flexible Care</b>		
12 hours to 24 hours per week	\$110	\$55
Above 24 hours to 36 hours per week	\$165	\$110
Above 36 hours to 48 hours per week	\$220	\$150
Above 48 hours per week	\$300	\$150



## Q2. How do I apply for the infant/child care subsidy?

Application for infant/child care subsidy will be made by the child care centre on your behalf. To enable the child care centre to verify your subsidy claims, please submit supporting documents such as copies of your NRIC and your child's birth certificate to the centre upon enrolment of your child. You are also required to declare your employment details such as name of your employer, address, contact number, income and your total working hours per month. For single fathers or guardians, you will also need to submit relevant legal documents such as the decree nisi, deed of separation and court order with regard to your divorce and custody of your children.

Subsidy will be given to you from the month the application is approved by the Ministry. Upon approval, you will pay the monthly subsidised child care fee (child care fee less the government subsidy) to the centre.

For the purpose of subsidy claim, you are also required to update your employment status to the child care centre at least once a year.





### **Q3. Do I need to inform the child care centre if there is a change in my employment status and my child's citizenship?**

It is your responsibility to inform the child care centre of changes in your employment status and the status of your child's citizenship promptly. Please submit a declaration of employment status and supporting documents such as certificate of your child's citizenship to the centre for verification. For self-employed applicant, you are required to submit a statutory declaration to indicate your employment status and total working hours per month.

### **Q4. How does a child care centre calculate the GST on child care fee and subsidy?**

For GST registered child care centres, the GST will be charged on the full value of the monthly fee. Let's assume that the child care fee is \$500 before child care subsidy and the subsidy is \$150. The child care centre will have to charge GST on \$500. Parents will have to pay the centre a monthly fee of \$385 ( $\$500 + 7\% \text{ GST} - \$150 \text{ child care subsidy}$ ).







**Q5. Will I be eligible for subsidy if I place my child on trial enrolment?**

Child care centres are required to provide at least two weeks trial period for full-day and half-day care programme. You will be entitled for the pro-rated child care subsidy if you enrol your child for at least 2 weeks and pay at least 2 weeks' fee.

**Q6. Will I be eligible for the flexible care subsidy?**

You will need to pay full fee for the flexible care programme to be eligible for the flexible care subsidy.

**Q7. When will the child care subsidy be terminated for my child?**

Child care subsidy will be terminated when your child has withdrawn from the centre or your child has not attended the centre for a minimum of one day within the month. You may temporarily withdraw your child from the child care subsidy scheme if you wish to take your child for a long vacation. If your child is on long medical or hospitalisation leave, please submit supporting documents to the centre for special consideration of subsidy claims.



**Q8. Will I be entitled for child care subsidy if I give advance notice to withdraw my child from the child care centre and paid full fee for the last month?**

You will be entitled for child care subsidy provided your child attends at least one day in the child care centre for the last month. Please also refer to the centre's policy on withdrawal and liaise with the centre's supervisor directly on this matter.

**Q9. Am I still eligible for the full rate of infant/child care subsidy if I am unable to work or on no pay or study leave?**

If you are unable to work because of extenuating circumstances which include no pay/study leave or permanent illness, you may appeal to the Ministry for child care subsidy. You are required to submit supporting documents such as the approval letter of your no pay leave, acceptance letter of your course, medical certification of your illness to the centre which will apply for special consideration on your behalf. All appeals will be considered on a case-by-case basis and you will be notified of the outcome of your appeal through the centre.



**Q10. Will I be penalised for providing inaccurate/false information for child care subsidy claims?**

Once the Ministry has established that you have provided us with inaccurate or false information for child care subsidy claims, you will be required to refund the Ministry all subsidies paid to you. Notwithstanding your full refund of subsidies paid to you, legal action may be taken against you for giving false information to the Ministry.





## Annex - Useful Contacts

Child care centres are the first points of contact for parents. You are advised to consult the child care centre first should you have any doubts or queries concerning the centre's programme, administration or any other issues relating to your child. You may also visit our website at <http://www.childcarelink.gov.sg> for more information.

Alternatively, you may refer to the table below for the list of agencies / authorities you can approach should you need further clarification or advice.

### Baby Bonus / Children Development Account (CDA)

<b>Agency/Authority:</b>	MCYS
<b>Contact:</b>	1800-253 7707
<b>Email:</b>	<a href="mailto:mcys_babybonus@mcys.gov.sg">mcys_babybonus@mcys.gov.sg</a>





### Child Abuse

**Agency/Authority:** MCYS  
**Contact:** 1800-258 6378  
**Website:** [http://app.mcys.gov.sg/web/faml\\_nurture\\_childprotection.asp](http://app.mcys.gov.sg/web/faml_nurture_childprotection.asp)

### Child Care Subsidy Issues

**Agency/Authority:** MCYS  
**Contact:** 1800-258 5812  
**Email:** [mcys\\_childcarelink@mcys.gov.sg](mailto:mcys_childcarelink@mcys.gov.sg)

### Child Care Licensing Issues

**Agency/Authority:** MCYS  
**Contact:** 1800-258 5812  
**Email:** [mcys\\_childcarelink@mcys.gov.sg](mailto:mcys_childcarelink@mcys.gov.sg)



### Children with Special Needs

- Agency/Authority:** MCYS  
**Website:** [http://app.mcys.gov.sg/web/indv\\_abtdisable.asp](http://app.mcys.gov.sg/web/indv_abtdisable.asp)
- Agency/Authority:** Disability Information and Referral Centre  
**Contact:** 1800-347 2222  
**Website:** <http://www.disability.org.sg>

### Custody of Children

- Agency/Authority:** Family Court  
**Website:** <http://www.familycourtofsingapore.gov.sg/index.htm>

### Directory of Family Services

- Agency/Authority:** MCYS  
**Website:** [http://app.mcys.gov.sg/web/serv\\_dss\\_disability\\_main.asp?Services\\_Id=2](http://app.mcys.gov.sg/web/serv_dss_disability_main.asp?Services_Id=2)



### Employment Matters of Child Care Centre Staff

**Agency/Authority:** Ministry of Manpower (MOM)  
**Contact:** 6438 5122  
**Website:** <http://www.mom.gov.sg/>

### Family Education

**Agency/Authority:** MCYS  
**Website:** [www.family.gov.sg/parenting](http://www.family.gov.sg/parenting)

### Infectious Diseases

**Agency/Authority:** Ministry of Health (MOH)  
**Contact:** 6325 9220  
**Website:** <http://www.moh.gov.sg/mohcorp/> publications.



### Nutrition for Children

**Agency/Authority:** Health Promotion Board (HPB)  
**Contact:** 6435 3817  
**Website:** [http://www.hpb.gov.sg/hpb/default.asp?pg\\_id=2469](http://www.hpb.gov.sg/hpb/default.asp?pg_id=2469)

### Noise Level

**Agency/Authority:** Urban Redevelopment Authority (URA) for child care centres in private premises  
**Contact:** 6223 4811  
**Website:** <http://www.ura.gov.sg>

### Transportation of Children / Traffic Problems

**Agency/Authority:** Land Transport Authority (LTA)  
**Contact:** 1800-225 5582  
**Website:** [http://www.lta.gov.sg/home/index\\_home\\_contact.htm](http://www.lta.gov.sg/home/index_home_contact.htm)





### Environment e.g. Mosquitoes

<b>Agency/Authority:</b>	National Environment Agency (NEA) for child care centres in private premises
<b>Contact:</b>	1800-225 5632
<b>Website:</b>	<a href="http://www.nea.gov.sg">http://www.nea.gov.sg</a>

Town Councils for child care centres in HDB premises:

- **Aljunied Town Council**

<b>Contact:</b>	6744 1033
<b>Website:</b>	<a href="http://www.aljunied-tc.org.sg">http://www.aljunied-tc.org.sg</a>

- **Ang Mo Kio Town Council**

<b>Contact:</b>	6453 0511
<b>Website:</b>	<a href="http://www.amktc.org.sg">http://www.amktc.org.sg</a>



Environment e.g. Mosquitoes

• **Bishan-Toa Payoh Town Council**

*Contact:* 6259 6700

*Website:* <http://www.btptc.org.sg>

• **East Coast Town Council**

*Contact:* 6444 9549

*Website:* <http://www.ectc.org.sg>

• **Holland-Bukit Panjang Town Council**

*Contact:* 6766 9100

*Website:* <http://www.hbptc.org.sg>

• **Hong Kah Town Council**

*Contact:* 6764 3295

*Website:* <http://www.hktc.org.sg>



## Environment e.g. Mosquitoes

- **Hougang Town Council**

**Contact:** 6286 3533

**Website:** <http://www.hougang.org.sg>

- **Jalan Besar Town Council**

**Contact:** 6298 9222

**Website:** <http://www.jbtc.org.sg>

- **Jurong Town Council**

**Contact:** 6561 2222

**Website:** <http://www.jrtc.org.sg>

- **Marine Parade Town Council**

**Contact:** 6241 6044

**Website:** <http://www.mptc.org.sg>



### Environment e.g. Mosquitoes

- **Pasir Ris-Punggol Town Council**

**Contact:** 6585 4938

**Website:** <http://www.prrg-tc.org.sg>

- **Potong Pasir Town Council**

**Contact:** 6284 5000

**Website:** <http://www.potongpasirtc.org>

- **Sembawang Town Council**

**Contact:** 6368 3100

**Website:** <http://www.sembawangtc.org.sg>

- **Tampines Town Council**

**Contact:** 6781 2222

**Website:** <http://www.ttc.org.sg>



## Environment e.g. Mosquitoes

- **Tanjong Pagar Town Council**

**Contact:** 6272 6415

**Website:** <http://www.tptc.org.sg>

- **West Coast-Ayer Rajah Town Council**

**Contact:** 1800-776 0271

**Website:** <http://www.wcartc.org.sg>



This revised guide was put together by a project team of officers from the Family Care Branch of the Ministry of Community Development, Youth and Sports led by its Deputy Director, Mrs Ismail Elias.

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Small World Educare Centre  
Smiling Kids Pte Ltd  
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The Moral Child Care Centre  
The Sunbird Child Development Centre Pte Ltd

## Notes



## Acknowledgement of Receipt

I, \_\_\_\_\_ parent/guardian of  
(Parent's/Guardian's name as in NRIC)

\_\_\_\_\_ (BC No.: \_\_\_\_\_ )  
(Child's name as in Birth Certificate)

hereby acknowledge that I have received a copy of MCYS "Guide for  
Parents with Children in Child Care Centres, Revised Version January

2008" from \_\_\_\_\_  
(Name of centre)

\_\_\_\_\_  
Parent's/Guardian's Signature

\_\_\_\_\_  
Date





